

**Texas Education Agency  
Standard Application System (SAS)**

**2018–2019 Technology Lending**

|                               |   |  |
|-------------------------------|---|--|
| <b>Program authority:</b>     | General Appropriations Act, Article III, Rider 8, and House Bill 3526, 85 <sup>th</sup> Texas Legislature; Texas Education Code Section 32.301  | <b>FOR TEA USE ONLY</b><br>Write NOGA ID here: |
| <b>Grant Period:</b>          | May 1, 2018, to August 31, 2019   |  |
| <b>Application deadline:</b>  | 5:00 p.m. Central Time, February 6, 2018  | Place date stamp here.                         |
| <b>Submittal information:</b> | <p>Applicants must submit one original copy of the application with an original signature, and two copies of the application, printed on one side only and signed by a person authorized to bind the applicant to a contractual agreement, must be received no later than the aforementioned date and time at this address:</p> <p style="text-align: center;">Document Control Center, Grants Administration Division<br/>Texas Education Agency, 1701 North Congress Ave.<br/>Austin, TX 78701-1494</p> |  |
| <b>Contact information:</b>   | Kathy Ferguson: techlending@tea.texas.gov;<br>(512) 463-9087  |  |

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**Schedule #1—General Information**

**Part 1: Applicant Information**

|                          |                       |             |                          |
|--------------------------|-----------------------|-------------|--------------------------|
| Organization name        | County-District #     | Amendment # |                          |
| Rice ISD                 | 175911                |             |                          |
| Vendor ID #              | ESC Region #12        |             |                          |
| Mailing address          |                       |             |                          |
| 1302 SW McKinney St      |                       | City        | State      ZIP Code      |
|                          |                       | Rice        | TX      75155            |
| <b>Primary Contact</b>   |                       |             |                          |
| First name               | M.I.                  | Last name   | Title                    |
| Amy                      | R                     | Harvell     | Assistant Superintendent |
| Telephone #              | Email address         |             | FAX #                    |
| 903-326-4287             | aharvell@rice-isd.org |             | 903-326-4164             |
| <b>Secondary Contact</b> |                       |             |                          |
| First name               | M.I.                  | Last name   | Title                    |
| Ronda                    |                       | Walling     | Business Manager         |
| Telephone #              | Email address         |             | FAX #                    |
| 903-326-4287             | rwalling@rice-isd.org |             | 903-326-4164             |

**Part 2: Certification and Incorporation**

I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I further certify that any ensuing program and activity will be conducted in accordance with all applicable federal and state laws and regulations, application guidelines and instructions, the general provisions and assurances, debarment and suspension certification, lobbying certification requirements, special provisions and assurances, and the schedules attached as applicable. It is understood by the applicant that this application constitutes an offer and, if accepted by the Agency or renegotiated to acceptance, will form a binding agreement.

**Authorized Official:**

|                             |  |                         |
|-----------------------------|--|-------------------------|
| First name<br>Patricia      | M.I.      Last name<br>L      Jantzen  | Title<br>Superintendent |
| Telephone #<br>903-326-4287 | Email address<br>ljantzen@rice-isd.org | FAX #<br>903-326-4164   |

Signature (blue ink preferred)

Date signed

  
Only the legally responsible party may sign this application.

2/2/18

701-18-103-110

**Schedule #1—General Information**

County-district number or vendor ID: 175911

Amendment # (for amendments only):

**Part 3: Schedules Required for New or Amended Applications**

An X in the "New" column indicates a required schedule that must be submitted as part of any new application. The applicant must mark the "New" checkbox for each additional schedule submitted to complete the application.

For amended applications, the applicant must mark the "Amended" checkbox for each schedule being submitted as part of the amendment.

| Schedule # | Schedule Name   | Application Type                           |                                     |
|------------|---|--|-------------------------------------|
|            |   | New  | Amended                             |
| 1          | General Information   | <input checked="" type="checkbox"/>        | <input checked="" type="checkbox"/> |
| 2          | Required Attachments and Provisions and Assurances          | <input checked="" type="checkbox"/>        | N/A                                 |
| 4          | Request for Amendment                                       | N/A  | <input checked="" type="checkbox"/> |
| 5          | Program Executive Summary                                   | <input checked="" type="checkbox"/>        | <input type="checkbox"/>            |
| 6          | Program Budget Summary                                      | <input checked="" type="checkbox"/>        | <input type="checkbox"/>            |
| 8          | Professional and Contracted Services (6200)                 | See Important Note For Competitive Grants* | <input type="checkbox"/>            |
| 9          | Supplies and Materials (6300)                               |  | <input type="checkbox"/>            |
| 10         | Other Operating Costs (6400)                                |  | <input type="checkbox"/>            |
| 11         | Capital Outlay (6600)                                       |  | <input type="checkbox"/>            |
| 12         | Demographics and Participants to Be Served with Grant Funds | <input checked="" type="checkbox"/>        | <input type="checkbox"/>            |
| 13         | Needs Assessment  | <input checked="" type="checkbox"/>        | <input type="checkbox"/>            |
| 14         | Management Plan   | <input checked="" type="checkbox"/>        | <input type="checkbox"/>            |
| 15         | Project Evaluation  | <input checked="" type="checkbox"/>        | <input type="checkbox"/>            |
| 16         | Responses to Statutory Requirements                         | <input checked="" type="checkbox"/>        | <input type="checkbox"/>            |
| 17         | Responses to TEA Requirements                               | <input checked="" type="checkbox"/>        | <input type="checkbox"/>            |

**\*IMPORTANT NOTE FOR COMPETITIVE GRANTS:** Schedules #8, #9, #10 and #11 are required schedules if any dollar amount is entered for the corresponding class/object code on Schedule #6—Program Budget Summary. For example, if any dollar amount is budgeted for class/object code 6200 on Schedule #6—Program Budget Summary, then Schedule #8—Professional and Contracted Services (6200) is required. If it is either blank or missing from the application, the application will be disqualified.

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**Schedule #2—Required Attachments and Provisions and Assurances**

County-district number or vendor ID: 175911

Amendment # (for amendments only):

**Part 1: Required Attachments**

The following table lists the fiscal-related and program-related documents that are required to be submitted with the application (attached to the back of each copy, as an appendix).

| #  | Applicant Type                              | Name of Required Fiscal-Related Attachment   |
|--|---|--|
| No fiscal-related attachments are required for this grant. |   |  |
| #  | Name of Required Program-Related Attachment | Description of Required Program-Related Attachment   |
| 1  | LEA Technology Plan Template                | If an LEA does not have a 2016–2017 Technology Plan on file with TEA, it must show evidence of a current local technology plan on participating campuses by completing the LEA Technology Plan Template. |

**Part 2: Acceptance and Compliance**

By marking an X in each of the boxes below, the authorized official who signs Schedule #1—General Information certifies his or her acceptance of and compliance with all of the following guidelines, provisions, and assurances.

**Note that provisions and assurances specific to this program are listed separately, in Part 3 of this schedule, and require a separate certification.**

| X | Acceptance and Compliance   |
|---|---|
| X | I certify my acceptance of and compliance with the <u>General and Fiscal Guidelines</u> .   |
| X | I certify my acceptance of and compliance with the <u>program guidelines for this grant</u> .   |
| X | I certify my acceptance of and compliance with all <u>General Provisions and Assurances requirements</u> .  |
| X | I certify that I am not debarred or suspended. I also certify my acceptance of and compliance with all <u>Debarment and Suspension Certification requirements</u> . |

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**Schedule #2—Required Attachments and Provisions and Assurances**

County-district number or vendor ID: 175911

Amendment # (for amendments only):

**Part 3: Program-Specific Provisions and Assurances**

X I certify my acceptance of and compliance with all program-specific provisions and assurances listed below.

| #   | Provision/Assurance   |
|-----|---|
| 1.  | The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this grant will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy. |
| 2.  | The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.   |
| 3.  | The applicant assures that funds provided under the Instructional Materials Allotment (IMA) or other funding are insufficient to purchase enough lending technology for every student who needs dedicated access to a device.   |
| 4.  | The applicant assures that it will provide access to lending technology and residential access to the Internet for students, including economically disadvantaged students and students with disabilities, who do not already have either the needed equipment or Internet service for learning at home   |
| 5.  | The applicant understands that equipment purchased with Technology Lending Grant funds is the property of the LEA.  |
| 6.  | The applicant assures that infrastructure and technical support are adequate to support students' use of loaned equipment provided through the grant at its participating campus(es).   |
| 7.  | The applicant assures that it will provide adequate staff to administer the program and ensure successful implementation.   |
| 8.  | The applicant assures that it will account for the technology lending equipment in accordance with district policy for accounting for such equipment, including providing insurance when insurance is typically provided for such equipment. The applicant understands that the grant funds cannot be used to replace lost, stolen, or damaged equipment.   |
| 9.  | The applicant assures that it will obtain a Technology Lending Agreement signed by the parents/guardian of each participating student and by the student participating in the program, including an assurance of student's mastery of the grade-appropriate Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills.   |
| 10. | The applicant assures that it has a 2016–2017 LEA technology plan on file with TEA, or that it will show evidence of a current local technology plan on participating campuses by completing the Required Program-Related Attachment outlined on page 18 of the Program Guidelines.   |
| 11. | The applicant assures that technology lending and use of electronic instructional materials are incorporated into the LEA's technology plan.  |
| 12. | The applicant agrees to collect and report the data for the performance measures stated in the Program Guidelines under Program Evaluation. The applicant assures it will develop appropriate systems and processes to collect and report the required data   |

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**Schedule #4—Request for Amendment**

County-district number or vendor ID: 175911

Amendment # (for amendments only):

**Part 1: Submitting an Amendment**

This schedule is used to amend a grant application that has been approved by TEA and issued a Notice of Grant Award (NOGA). **Do not submit this schedule with the original grant application.** Refer to the instructions to this schedule for information on what schedules must be submitted with an amendment.

An amendment may be submitted by mail **or** by fax. Do not submit the same amendment by both methods. Amendments submitted via email will not be accepted.

If the amendment is mailed, submit three copies of each schedule pertinent to the amendment to the following address: Document Control Center, Grants Administration Division, Texas Education Agency, 1701 N. Congress Ave., Austin, TX 78701-1494.

If the amendment is faxed, submit one copy of each schedule pertinent to the amendment to either of the following fax numbers: (512) 463-9811 or (512) 463-9564.

The last day to submit an amendment to TEA is listed on the [TEA Grant Opportunities](#) page. An amendment is effective on the day TEA receives it in substantially approvable form. All amendments are subject to review and approval by TEA.

**Part 2: When an Amendment Is Required**

For all grants, regardless of dollar amount, prior written approval is required to make certain changes to the application. Refer to the "When to Amend the Application" guidance posted in the Amendment Submission Guidance section of the Grants Administration Division [Administering a Grant](#) page to determine when an amendment is required for this grant. Use that guidance to complete Part 3 and Part 4 of this schedule.

**Part 3: Revised Budget**

| #  | Schedule #                          | Class/<br>Object<br>Code | A   | B                 | C               | D                  |
|----|-------------------------------------|--------------------------|---|-------------------|-----------------|--------------------|
|    |                                     |                          | Grand Total from<br>Previously<br>Approved Budget | Amount<br>Deleted | Amount<br>Added | New Grand<br>Total |
| 1. | Schedule #8: Contracted Services    | 6200                     | \$  | \$                | \$              | \$                 |
| 2. | Schedule #9: Supplies and Materials | 6300                     | \$  | \$                | \$              | \$                 |
| 3. | Schedule #10: Other Operating Costs | 6400                     | \$  | \$                | \$              | \$                 |
| 4. | Schedule #11: Capital Outlay        | 6600                     | \$  | \$                | \$              | \$                 |
| 5. | Total direct costs:                 |                          | \$  | \$                | \$              | \$                 |
| 6. | Indirect cost ( %):                 |                          | \$  | \$                | \$              | \$                 |
| 7. | Total costs:                        |                          | \$  | \$                | \$              | \$                 |

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**Schedule #4—Request for Amendment (cont.)**

County-district number or vendor ID: 175911

Amendment # (for amendments only):

**Part 4: Amendment Justification**

| Line # | Schedule # Being Amended | Description of Change | Reason for Change |
|--------|--------------------------|-----------------------|-------------------|
| 1.     |                          |                       |                   |
| 2.     |                          |                       |                   |
| 3.     |                          |                       |                   |
| 4.     |                          |                       |                   |
| 5.     |                          |                       |                   |
| 6.     |                          |                       |                   |
| 7.     |                          |                       |                   |

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**Schedule #5—Program Executive Summary**

County-district number or vendor ID: 175911

Amendment # (for amendments only):

List the campuses that will be served with these funds. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

Rice High School

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary.

Rice ISD's goal is to provide 1-1 Chromebook devices to all high school students. The purpose is to increase student engagement, further involve students in active learning, and provide students with a 21<sup>st</sup> century learning environment. This would require the purchase of 233 Chromebooks and Google licenses for our high school students. Rice ISD has plans to add wireless access to bus routes lasting longer than one hour, thus providing internet access to many students that do not have it outside of school.

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**Schedule #5—Program Executive Summary (cont.)**

County-district number or vendor ID: 175911

Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

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By TEA staff person:



**Schedule #6—Program Budget Summary**

| County-district number or vendor ID: 175911  |   |                          | Amendment # (for amendments only): |            |                        |
|--|---|--------------------------|------------------------------------|------------|------------------------|
| Program authority: General Appropriations Act, Article III, Rider 8, and House Bill 3526, 85 <sup>th</sup> Texas Legislature; Texas Education Code Section, 32.301 |   |                          |                                    |            |                        |
| Grant period: May 1, 2018, to August 31, 2019  |   |                          | Fund code: 410                     |            |                        |
| <b>Budget Summary</b>  |   |                          |                                    |            |                        |
| Schedule #   | Title                                       | Class/<br>Object<br>Code | Program<br>Cost                    | Admin Cost | Total Budgeted<br>Cost |
| Schedule #8  | Professional and Contracted Services (6200) | 6200                     | \$                                 | \$         | \$                     |
| Schedule #9  | Supplies and Materials (6300)               | 6300                     | \$49,862.00                        | \$         | \$49,862.00            |
| Schedule #10   | Other Operating Costs (6400)                | 6400                     | \$                                 | \$         | \$                     |
| Schedule #11   | Capital Outlay (6600)                       | 6600                     | \$                                 | \$         | \$                     |
| Total direct costs:  |   |                          | \$                                 | \$         | \$                     |
| Percentage% indirect costs (see note):   |   |                          | N/A                                | \$         | \$                     |
| Grand total of budgeted costs (add all entries in each column):  |   |                          | <b>\$49,862.00</b>                 | <b>\$</b>  | <b>\$49,862.00</b>     |
| <b>Administrative Cost Calculation</b>   |   |                          |                                    |            |                        |
| Enter the total grant amount requested:  |   |                          |                                    |            |                        |
| Percentage limit on administrative costs established for the program (15%):  |   |                          |                                    |            |                        |
| Multiply and round down to the nearest whole dollar. Enter the result.   |   |                          |                                    |            |                        |
| This is the maximum amount allowable for administrative costs, including indirect costs:   |   |                          |                                    |            |                        |

NOTE: Indirect costs are calculated and reimbursed based on actual expenditures when reported in the expenditure reporting system, regardless of the amount budgeted and approved in the grant application. If indirect costs are claimed, they are part of the total grant award amount. They are not in addition to the grant award amount.

Indirect costs are not required to be budgeted in the grant application in order to be charged to the grant. Do not submit an amendment solely for the purpose of budgeting indirect costs.

If selected for a competitive grant, your award amount will be the lesser of the grand total of budgeted costs as stated on this schedule (the box with the bold outline), or the sum of all line items listed on this schedule, or the maximum allowable award amount. TEA is not responsible for math errors.

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|   |                      |
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**Schedule #8—Professional and Contracted Services (6200)**

County-district number or vendor ID: 175911

Amendment # (for amendments only):

**NOTE:** Specifying an individual vendor in a grant application does not meet the applicable requirements for sole-source providers. TEA's approval of such grant applications does not constitute approval of a sole-source provider.

**Professional and Contracted Services**

| #  | Description of Service and Purpose | Grant Amount Budgeted |
|--|------------------------------------|-----------------------|
| 1  |                                    | \$                    |
| 2  |                                    | \$                    |
| 3  |                                    | \$                    |
| 4  |                                    | \$                    |
| 5  |                                    | \$                    |
| 6  |                                    | \$                    |
| 7  |                                    | \$                    |
| 8  |                                    | \$                    |
| 9  |                                    | \$                    |
| 10   |                                    | \$                    |
| 11   |                                    | \$                    |
| 12   |                                    | \$                    |
| 13   |                                    | \$                    |
| 14   |                                    | \$                    |
| <b>a. Subtotal of professional and contracted services:</b>  |                                    | \$                    |
| <b>b. Remaining 6200—Professional and contracted services that do not require specific approval:</b> |                                    | \$                    |
| <b>(Sum of lines a and b) Grand total</b>  |                                    | \$                    |

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division Administering a Grant page.

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**Schedule #9—Supplies and Materials (6300)**

|   |   |   |
|---|---|---|
| County-District Number or Vendor ID: 175911               |   | Amendment number (for amendments only): |
| <b>Supplies and Materials Requiring Specific Approval</b> |   |   |
|   |   | <b>Grant Amount Budgeted</b>            |
| 6300  | Total supplies and materials that do not require specific approval: | \$49,862.00                             |
| <b>Grand total:</b>                                       |   | <b>\$49,862.00</b>                      |

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division Administering a Grant page.

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| <b>Schedule #10—Other Operating Costs (6400)</b> |  |   |
|--|--|---|
| County-District Number or Vendor ID: 175911      |  | Amendment number (for amendments only): |
| <b>Expense Item Description</b>                  |  | <b>Grant Amount Budgeted</b>            |
| 6400   | Operating costs that do not require specific approval: | \$                                      |
| <b>Grand total:</b>                              |  | <b>\$</b>                               |

In-state travel for employees does not require specific approval.

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division [Administering a Grant](#) page.

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**Schedule #11—Capital Outlay (6600)**

County-District Number or Vendor ID:

Amendment number (for amendments only):

| #   | Description and Purpose | Quantity | Unit Cost | Grant Amount Budgeted |
|---|-------------------------|----------|-----------|-----------------------|
| <b>66XX—Computing Devices, capitalized</b>    |                         |          |           |                       |
| 1   |                         |          |           |                       |
| 2   |                         |          | \$        | \$                    |
| 3   |                         |          | \$        | \$                    |
| 4   |                         |          | \$        | \$                    |
| 5   |                         |          | \$        | \$                    |
| 6   |                         |          | \$        | \$                    |
| 7   |                         |          | \$        | \$                    |
| 8   |                         |          | \$        | \$                    |
| 9   |                         |          | \$        | \$                    |
| 10  |                         |          | \$        | \$                    |
| <b>66XX—Software, capitalized</b>             |                         |          |           |                       |
| 11  |                         |          |           |                       |
| 12  |                         |          | \$        | \$                    |
| 13  |                         |          | \$        | \$                    |
| 14  |                         |          | \$        | \$                    |
| 15  |                         |          | \$        | \$                    |
| 16  |                         |          | \$        | \$                    |
| 17  |                         |          | \$        | \$                    |
| <b>66XX—Equipment, furniture, or vehicles</b> |                         |          |           |                       |
| 18  |                         |          | \$        | \$                    |
| 19  |                         |          | \$        | \$                    |
| 20  |                         |          | \$        | \$                    |
| 21  |                         |          | \$        | \$                    |
| 22  |                         |          | \$        | \$                    |
| 23  |                         |          | \$        | \$                    |
| 24  |                         |          | \$        | \$                    |
| 25  |                         |          | \$        | \$                    |
| 26  |                         |          | \$        | \$                    |
| 27  |                         |          | \$        | \$                    |
| <b>Grand total:</b>                           |                         |          |           |                       |

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division Administering a Grant page.

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**Schedule #12—Demographics and Participants to Be Served with Grant Funds**

County-district number or vendor ID:

Amendment # (for amendments only):

**Part 1: Student Demographics of Population To Be Served With Grant Funds.** Enter the data requested for the population to be served by this grant program. If data is not available, enter DNA. Use the comment section to add a description of any data not specifically requested that is important to understanding the population to be served by this grant program. Response is limited to space provided. Use Arial font, no smaller than 10 point.

| Student Category                 | Student Number | Student Percentage | Comment |
|----------------------------------|----------------|--------------------|---------|
| Economically disadvantaged       | 153            | 59.8%              |         |
| Limited English proficient (LEP) | 27             | 10%                |         |
| Disciplinary placements          | 6              | 2.4%               |         |
| Attendance rate                  | NA             | 95.5%              |         |
| Annual dropout rate (Gr 9-12)    | NA             | 0.8%               |         |

**Part 2: Students To Be Served With Grant Funds.** Enter the number of students in each grade, by type of school, projected to be served under the grant program.

**School Type:** ☒ Public ☐ Open-Enrollment Charter ☐ Private Nonprofit ☐ Private For Profit ☐ Public Institution

**Students**

| PK | K | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | Total |
|----|---|---|---|---|---|---|---|---|---|---|----|----|----|-------|
|    |   |   |   |   |   |   |   |   |   | X | X  | X  | X  | 263   |

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**Schedule #13—Needs Assessment**

County-district number or vendor ID:

Amendment # (for amendments only):

**Part 1: Process Description.** A needs assessment is a systematic process for identifying and prioritizing needs, with "need" defined as the difference between current achievement and desired outcome or required accomplishment. Describe your needs assessment process, including a description of how needs are prioritized. If this application is for a district level grant that will only serve specific campuses, list the name of the campus(es) to be served and why they were selected. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Rice ISD utilizes campus leadership team meetings, faculty meetings, and Google form surveys to solicit campus and district needs. The needs are then prioritized by aligning them with our district vision and goals. Our Campus Improvement Plan for Rice High School Goal 1 states that: Rice ISD will provide an academically engaging environment with a focus on college and career readiness, service to others, and innovative technological solutions that address the needs of 21st century learners. The vision for our district includes a technology-rich learning environment that is not evident at this time due to a lack of Chromebook devices. Our district recently implemented an upgrade to our network infrastructure to provide better internet and networking services in our classrooms. The final step to providing a technology-rich learning environment at Rice High School is 1:1 computing devices. Rice High School was selected because of the positive impact having 1:1 devices will have for our students enrolled in dual-credit and AP courses, and also for those students who are learning to become workforce ready upon graduation.

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**Schedule #13—Needs Assessment (cont.)**

County-district number or vendor ID: 175911

Amendment # (for amendments only):

**Part 2: Alignment with Grant Goals and Objectives.** List your top five needs, in rank order of assigned priority. Describe how those needs would be effectively addressed by implementation of this grant program. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

| #  | Identified Need  | How Implemented Grant Program Would Address  |
|----|--|--|
| 1. | 1:1 device for all high school students to provide equitable access  | The money from this grant would allow Rice ISD to purchase 233 Chromebooks and 233 licenses for our high school student to lend out. We currently do not have any Chromebooks that are for student lending, only classroom use. Giving students the opportunity to have a device at all times levels the playing field for many of our students and provides them with the opportunity to excel in their current learning environment. |
| 2. | Licenses for Google Applications   | The money from this grant will allow Rice ISD to purchase 233 licenses for students so that they may use Google Classroom and other applications to enhance their learning environment.  |
| 3. | Students need access to online supporting resources and textbooks.   | Students will be able to download materials and access them at all times, even at home using their Chromebook.   |
| 4. | Teachers need the ability to provide immediate feedback to students and make instructional decisions more effectively. | Google classroom, along with their student device, will allow students the opportunity to submit work while teachers provide immediate feedback. It also helps teachers plan more effectively based on that immediate feedback.  |
| 5. | Students need access to the internet outside of school.  | Rice ISD will provide internet access on bus routes than are one hour or more in length.   |

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Via telephone/fax/email (circle as appropriate)

By TEA staff person:



**Schedule #14—Management Plan**

County-district number or vendor ID: 175911

Amendment # (for amendments only):

**Part 1: Staff Qualifications.** List the titles of the primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program, along with desired qualifications, experience, and any requested certifications. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

| #  | Title  | Desired Qualifications, Experience, Certifications  |
|----|--|---|
| 1. | Assistant Superintendent of Curriculum and Instruction | 23 years of experience in education with the last 3 as the Assistant Superintendent over curriculum |
| 2. | Technology Director                                    | 7 years of experience overseeing the district technology  |
| 3. | Campus Principals                                      | 3 years campus and instructional leadership experience  |
| 4. |  |   |
| 5. |  |   |

**Part 2: Milestones and Timeline.** Summarize the major objectives of the planned project, along with defined milestones and projected timelines. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

| #  | Objective   | Milestone  | Begin Activity | End Activity |
|----|---|--|----------------|--------------|
| 1. | Inventory Chromebook devices                        | 1. Technology director will inventory and barcode each Chromebook.   | 07/01/2018     | 07/31/2018   |
|    |   | 2.   | XX/XX/XXXX     | XX/XX/XXXX   |
|    |   | 3.   | XX/XX/XXXX     | XX/XX/XXXX   |
|    |   | 4.   | XX/XX/XXXX     | XX/XX/XXXX   |
|    |   | 5.   | XX/XX/XXXX     | XX/XX/XXXX   |
| 2. | Install Google licenses on purchased Chromebooks    | 1. Technology director will install Google licenses on Chromebook devices.   | 08/01/2018     | 08/10/2018   |
|    |   | 2.   | XX/XX/XXXX     | XX/XX/XXXX   |
|    |   | 3.   | XX/XX/XXXX     | XX/XX/XXXX   |
|    |   | 4.   | XX/XX/XXXX     | XX/XX/XXXX   |
|    |   | 5.   | XX/XX/XXXX     | XX/XX/XXXX   |
| 3. | Parent meeting outlining Chromebook Lending Program | 1. District and campus administrators will meet with all high school students and parents by grade level and outline lending program expectations.             | 08/02/2018     | 08/02/2018   |
|    |   | 2.   | XX/XX/XXXX     | XX/XX/XXXX   |
|    |   | 3.   | XX/XX/XXXX     | XX/XX/XXXX   |
|    |   | 4.   | XX/XX/XXXX     | XX/XX/XXXX   |
|    |   | 5.   | XX/XX/XXXX     | XX/XX/XXXX   |
| 4. | Establish Student Technology Assistance Team        | 1. Campus administrators will develop a team of students to address technology obstacles and concerns throughout the year with the Chromebook Lending Program. | 08/09/2018     | ongoing      |
|    |   | 2.   | XX/XX/XXXX     | XX/XX/XXXX   |
|    |   | 3.   | XX/XX/XXXX     | XX/XX/XXXX   |
|    |   | 4.   | XX/XX/XXXX     | XX/XX/XXXX   |
|    |   | 5.   | XX/XX/XXXX     | XX/XX/XXXX   |

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**Schedule #14—Management Plan (cont.)**

County-district number or vendor ID: 175911

Amendment # (for amendments only):

**Part 3: Feedback and Continuous Improvement.** Describe the process and procedures your organization currently has in place for monitoring the attainment of goals and objectives. Include a description of how the plan for attaining goals and objectives is adjusted when necessary and how changes are communicated to administrative staff, teachers, students, parents, and members of the community. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Rice ISD currently utilizes monthly curriculum meetings with staff members on each campus to regularly monitor campus and district goals. We also have weekly administrative meetings with our Superintendent to further discuss data and progress with regards to student achievement and district goals. Student data is evaluated through the use of Eduphoria, Google Forms, and teacher conferences. When our administrative team and teachers feel it is necessary to adjust our goals, a follow-up meeting between the campus principals and faculty is called. Students are informed through weekly meetings during the advisory period. Parents and members of the community are advised through our district website and parent notes mailed home.

**Part 4: Sustainability and Commitment.** Describe any ongoing, existing efforts that are similar or related to the planned project. How will you coordinate efforts to maximize effectiveness of grant funds? How will you ensure that all project participants remain committed to the project's success? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

We currently do not have the devices to provide 1:1 access to our high school students; therefore there is no existing or related project in place at Rice High School. The assistant superintendent and technology director will work closely together on the purchasing of the Chromebooks and licenses to ensure that all grant money is utilized to the fullest extent to benefit our high school students. The implementation of the Student Technology Assistance Team will help our students have a voice in the project and express concerns through the year.

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**Schedule #15—Project Evaluation**

County-district number or vendor ID:

Amendment # (for amendments only):

**Part 1: Evaluation Design.** List the methods and processes you will use on an ongoing basis to examine the effectiveness of project strategies, including the indicators of program accomplishment that are associated with each. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

| #  | Evaluation Method/Process  | Associated Indicator of Accomplishment |   |
|----|--|--|---|
| 1. | Monthly meetings with the Student Technology Assistance Team to evaluate procedures and ways to continuously improve the Chromebook Lending Program. | 1.                                     | Google forms with surveys of questions developed by administrators and the Student Technology Assistance Team will be emailed to students and staff each month. The responses to those surveys will be discussed with the Student Technology Team, administrators and teachers with the goal of continuously improving ways to merge the Chromebooks in all classrooms. |
|    |  | 2.                                     |   |
|    |  | 3.                                     |   |
| 2. | Lesson plan checks by administrators weekly to determine technology integration in the classroom.  | 1.                                     | Campus principals will check lesson plans each week to verify that technology applications are being implemented in each core classroom.  |
|    |  | 2.                                     |   |
|    |  | 3.                                     |   |
| 3. | Unit assessment data for core classes will be monitored closely to identify gains in student success with mastering TEKS.                            | 1.                                     | Teachers will upload unit test data into Eduphoria.   |
|    |  | 2.                                     | Campus and district administrators will track the unit assessment data all year to plot growth gains in student achievement.  |
|    |  | 3.                                     | Data will be distributed and discussed with teachers to determine ways to continuously improve ways that this technology can positively impact student achievement.   |
| 4. | Weekly and daily attendance checks by grade level at the high school   | 1.                                     | Campus administrators will conduct weekly and daily attendance checks and compare them with the previous school year to verify if the addition of the Chromebooks has made a positive impact on student attendance.   |
|    |  | 2.                                     |   |
|    |  | 3.                                     |   |
| 5. |  | 1.                                     |   |
|    |  | 2.                                     |   |
|    |  | 3.                                     |   |

**Part 2: Data Collection and Problem Correction.** Describe the processes for collecting data that are included in the evaluation design, including program-level data such as program activities and the number of participants served, and student-level academic data, including achievement results and attendance data. How are problems with project delivery to be identified and corrected throughout the project? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

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Rice ISD will utilize Google Forms to email all 336 students and 30 staff with monthly surveys to continuously evaluate the Chromebook Lending Program and find ways to improve student achievement through the use of this technology. Campus principals will use Eduphoria to evaluate lesson plans to ensure technology integration, as well as student unit assessment data to determine growth areas in student achievement due to this increased use of technology. Problems with the project delivery will be identified through the use of the Student Technology Assistance Team and monthly surveys with students and staff using Google Forms. The problems that are found will be corrected in with teachers during staff meetings, administrators during weekly administrative meetings, and students during their daily advisory period.

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**Schedule #16—Responses to Statutory Requirements**

County-district number or vendor ID: 175911

Amendment # (for amendments only):

**Statutory Requirement 1:** Applicant must describe the availability of existing equipment to students in the LEA and other funding available for the purchase of student technology devices. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Rice ISD currently own 225 Chromebooks and 111 Chromeboxes for all 3 campuses and 910 students. We currently have no other funding available for the purchase of 233 Chromebooks.

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**Schedule #17—Responses to TEA Program Requirements**

County-district number or vendor ID: 175911

Amendment # (for amendments only):

**TEA Program Requirement 1:** Describe how the technology lending program aligns with the existing mission and goals for the LEA. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Rice ISD's goal is for our students to have access to a technology-rich classroom environment that academically engages each individual student. Our mission is for Rice High School to focus on college and career readiness and innovative technology solutions that address the needs of the 21<sup>st</sup> Century student. This grant will allow Rice High School students to have access to both our mission and goal by providing them their own device to use to access to curriculum and supporting resources, such as online textbooks at school, on the bus using our wireless access and even at home. It also allows teachers to fully implement Google Classroom and provide immediate feedback on student projects and work, which in turn helps them to make sound instructional decisions in real time. It also gives teachers the ability to differentiate more effectively based on student need. Last, it provides equitable access to technology applications for all students, eliminating the digital divide.

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**Schedule #17—Responses to TEA Program Requirements (cont.)**

County-district number or vendor ID: 175911

Amendment # (for amendments only):

**TEA Program Requirement 2:** Describe a plan for providing internet access to student residences, residential centers, and/or on the buses that transport students (for whom a single ride lasts, on average, at least an hour) with the highest need for off-campus internet access. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

At this time, there are no plans to provide internet access at home, unless the families are already subscribers. Students will have access to the internet during school and will be able to download any online textbooks and curriculum that is needed when they do not have internet access. We have plans to provide internet access to bus routes that are one hour or more in length.

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**Schedule #17—Responses to TEA Program Requirements (cont.)**

County-district number or vendor ID:

Amendment # (for amendments only):

**TEA Program Requirement 3:** Describe how the lending program aligns with current curriculum, instruction, and classroom management policies and/or practices on its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Currently, Rice ISD utilizes TEKS Resource System with is a program accessible online. We are in the process of phasing in online textbooks and this 1:1 initiative will allow us to expand those efforts. Many of our dual-credit classes are offered online and these Chromebooks will allow even more students to have access to our college classes. Rice High School teachers are always looking to integrate technology into their classrooms and if every student has their own Chromebook, the possibilities are endless. Students can complete essays and projects using Google Docs which will allow teachers to give immediate, individualized feedback. Students can access online resources and textbooks to enhance their educational environment on a daily basis.

**TEA Program Requirement 4:** Describe how the applicant is using digital instructional materials in one or more foundation curriculum subject area(s) for one or more grade level(s). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Currently English I and II, Biology, Algebra and US History at Rice High School all utilize Gateway to enhance their curriculum. Gateway, sponsored through TEA, provides lessons for teachers, instructional videos for students, and practice materials to use in the classroom to enhance core content areas. Biology and Algebra teachers have access to online resources through their textbook adoptions.

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**Schedule #17—Responses to TEA Program Requirements (cont.)**

County-district number or vendor ID: 175911

Amendment # (for amendments only):

**TEA Program Requirement 5:** Describe how the infrastructure and technical support is adequate to support students' anticipated use of devices through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Rich High School has complete wireless coverage with local bandwidth at 1 GBits per second. The internet bandwidth is 150 MBits per second up and down with bursts to 190 MBits. This is adequate to support 233 Chromebook devices and more daily.

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**Schedule #17—Responses to TEA Program Requirements (cont.)**

County-district number or vendor ID: 175911

Amendment # (for amendments only):

**TEA Program Requirement 6:** Describe how the grant will be administered on participating campus(es), including a description of how the check-out and check-in process will operate, who will oversee the check-out process, especially in cases of competing need, and the process that will be used to maintain the technology lending equipment in proper working condition. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Rice High School will have a parent meeting with their students to discuss the procedures and care of the Chromebook devices where parents will sign and assume financial responsibility if the device is lost or stolen. The Rice High School Media Specialist will check out the devices, by grade level, to each student the first week of school. The Media Specialist will also perform periodic checks and maintenance to ensure proper working conditions.

**TEA Program Requirement 7:** Describe how technology lending equipment will be accounted for per local policy, including providing insurance, if appropriate. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Rice ISD plans to adopt the following into local policy:

**Repairing or Replacing Your Chromebook**

**Lenovo WARRANTY** Lenovo warrants the Chromebooks from defects in materials and workmanship. This limited warranty covers normal use, mechanical breakdown, or faulty construction and will provide replacement parts necessary to repair the Chromebook or replace it. The Lenovo warranty does not warrant against damage caused by misuse, abuse, accidents, or device viruses.

**DAMAGE CLAIMS** All damage claims must be reported to the Technology Department. Fraudulent reporting of theft or accidental damage by fire will be turned over to the sheriff's department and insurance company for prosecution. A student making a false report will also be subject to disciplinary action as outlined in the Student Code of Conduct. The District will work with law enforcement agencies to alert pawnshops and police departments in the area to be aware of this district-owned equipment.

**LOSS OF REPLACEMENT COMPUTER/PARTS** If a student loses or destroys any of the following components; they will be charged full replacement costs for those items. Loss or deliberate damage is not covered by insurance. Currently those prices are as follows: • Chromebook - \$190.00

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